



Tenant Notice

INTRODUCING ONLINE PAYMENTS

Dear Tenant,

As the managing agent for your property, we are excited to introduce a fast, easy, and secure way for you to view your statements, submit maintenance requests, and make your rent payments online through our new provider, **ClickPay**.

As the **preferred way** of accepting payments, we invite you to get started by clicking the activation link emailed to you or by creating your account below. Set up one-time or automatic recurring payments online by all major credit and debit cards (fee's apply) or by e-check (ACH) from a bank account for **FREE!**

GETTING STARTED

To get started, visit the tenant page on our website below and follow the instructions listed:

www.Dunton-Commercial.com/Tenants

- ① Click **Payment Portal** and then **Register** to create your online profile with **ClickPay**
- ② **Connect Your Unit/Suite** using the account number found on your statement
- ③ Set up **Automatic Payments** or click **Pay Now** to make one-time payments



FEATURES & BENEFITS



Set Up Automatic Payments



Submit Maintenance Requests



Pay by Credit/Debit Card or e-Check



View Your Statements Online

ONLINE PAYMENT SUPPORT

For help with your payment portal account, visit **ClickPay's** support center at **www.ClickPay.com/Help** for access to FAQ's, step-by-step walkthroughs, email and phone support, and live chat.

Thank you for your attention to this matter,
Dunton Commercial LLC